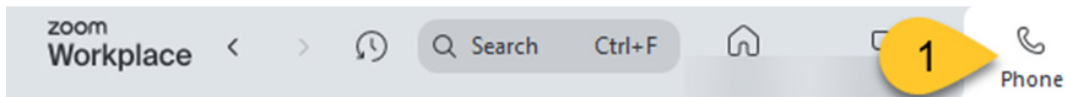


How do I make a call?

While signed in to Zoom:

STEP 1

Select the **Phone** tab.



STEP 2

Call a number using one of the methods below:

- A. Number pad:** Dial a number using the on-screen or keyboard number pad.
- B. Copy and paste:** Copy and paste a number in the text field.
- C. Search contacts:**
 - a. Type a name or number above the dial pad to search through your internal and synced contacts.
 - b. Select a search result to make a call.
 - c. Select the right arrow icon to view if the contact has several phone numbers.

b Enter a name or number... c



STEP 3

Select the **blue phone** icon.

NOTES

- 5-digit dialing works on all campuses.
- Dialing 9 is not required to make off-campus calls.
 - Long-distance calls from Zoom require 10-digit dialing within the U.S. and Canada.
 - Calling outside the U.S. and Canada requires 011 + country code and telephone number.