



MINUTES

Technology Architecture Committee

Objective: Guide the direction of information technology across the enterprise, making recommendations as appropriate to the IT Governance Council

Date: January 23, 2020

Participants: Shawn Banner, Dave Borschel, Andy Bucior, Megan Del Debbio (guest), Rebekah Dorn (guest), Thomas Doughty, Matthew Earhart, Mary Eichin, Gerardo Garcia, Lori Gormin, Jason Henderson, Matt Hohmeister, Fred Jordan, Chuck Kemeny, Jason Lammert, Ray Marky, Michael McDonald, Tom Morgan, Mike Repchak, Johnny White

ACTION ITEMS

1. The guiding principles working group formed during this meeting will develop a draft set of guiding principles to present to the TAC during its next meeting in February (See lines 11, 12, and 13 below).

DISCUSSION

Call to Order, Introductions, and Opening Remarks

1. Chuck introduced Johnny White as a new TC member, replacing Darren Thompson.
2. Chuck reported that the TAC Charter is being updated to include the new position of Vice Chairperson, and he was pleased to announce that the inaugural Vice Chairperson is Mary Eichin. Congratulations Mary!
3. Chuck explained that the positions of TAC Chairperson and TAC Vice Chairperson are one-year terms, and that an election will be held at the end of each year. He noted that at any given time no more than one of these positions can be filled by an ITS employee.
4. Tom Morgan mentioned that the TAC Charter was presented by Byron Menchion yesterday to the IT Governance Council, and that there was substantive discussion and a positive response.

Voice of the Community Presentation

5. Chuck introduced Rebekah Dorn and Megan Del Debbio, who described the Voice of the Community enterprise survey that was conducted last summer to document the IT-related needs, perceptions, improvement opportunities, etc., of all IT constituencies, including students, faculty, IT professionals, and staff. Rebekah and Megan also recapped planned remediation and improvement measures.



6. Rebekah and Megan provided a VOC feedback summary to guide this discussion. This handout, a narrative summary, and a complete report are available at <https://its.fsu.edu/about-its/voice-community>.
7. Rebekah provided a brief update on the ongoing implementation of Salesforce. Matt Hohmeister asked whether Salesforce will include a replacement for TSRs, which matt and many other campus IT professionals find tedious to complete. Rebekah confirmed that functionality to replace TSRs is included, and Gerardo stated that the new process will be an improvement.

Breakout Session to Initiate Creation of TAC Guiding Principles

8. Chuck created three ad hoc teams and asked them to take twenty minutes to review sets of principles published by other institutions, and for each principle listed, to state “yes” or “no” whether the principle should be considered for adoption by TAC.
9. Members of Team 1 were Shawn Banner, Matthew Earhart, Mary Eichin, Matt Hohmeister, and Michael McDonald. Members of Team 2 were Andy Bucior, Tom Doughty, Jason Lammert, Mike Repchak, and Jason Henderson. Members of Team 3 were Dave Borschel, Gerardo Garcia, Lori Gormin, Fred Jordan, Ray Marky, and Johnny White.
10. Following the twenty-minute breakout session, a spokesperson for each team reported the “yes” or “no” responses, which were recorded by Tom Morgan. The responses are posted in the TAC Teams site.
11. Chuck asked the TAC to form a working group that will review the breakout session responses and develop draft principles that will be presented by the working group during the February TAC meeting. Volunteers to participate in the working group are Shawn Banner, Andy Bucior, Tom Doughty, Matthew Earhart, Mary Eichin, Matt Hohmeister, and Chuck Kemeny.
12. In terms of potential structure of the principles document, Shawn suggested limiting the number of principles but including in each a summary and substantive content.
13. Chuck asked the TAC and particularly the working group to review Andy’s post in Teams re: the University of Saskatchewan’s enterprise architecture principles. Chuck stated that there is an appendix there that demonstrates how principles are used in several scenarios. URL: <https://www.usask.ca/avp-ict/documents/Enterprise%20Architecture%20Principles.pdf>

Other Discussion

14. Chuck reported that a TAC member directory is being developed.
15. Chuck stated that the IT Governance Council (ITGC) has an approved charter. ITGC will serve as the higher-level governing body for the TAC, and that ultimately the ITGC should vote to approve the TAC guiding principles. Chuck explained that he will invite CIO Jane Livingston to a future TAC meeting to present on the ITGC charter and explain how TAC fits into the macro level picture of enterprise IT governance.



HANDOUTS

The handout / discussion outline for this meeting is available in the document archives of the TAC's Microsoft Teams collaboration site.

NEXT MEETING

Chuck will send out a new poll to solicit date and time preferences.