HOW TO SET UP YOUR INTERNET EXPLORER BROWSER TO AUTOMATICALLY CLEAR CACHE & COOKIES

1. Once your browser is open on a non-FSU page (i.e. Google.com), SELECT the gear at the top right to open the ‘Tools’ menu. → Then SELECT ‘Internet Options’.

2. From the ‘Internet Options’ window, SELECT the ‘Advanced’ tab. → Once in the ‘Advanced’ tab, SCROLL DOWN to the ‘Security’ section → CHECK the box for ‘Empty Temporary Internet Files folder when browser is closed’.

3. CLICK the ‘OK’ button to close the ‘Internet Options’ window.

4. After you have finished completing these steps, please CLOSE your browser.