How To Clear Your Browser's Cache on Internet Explorer

Internet Explorer 9



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Once your browser is open on a *non-FSU page* (i.e. Google.com), CLICK the gear at the top right to open the **Settings** menu. Then, SELECT **Safety** → **Delete Browsing History.**

...OR, optionally you may simply PRESS **Ctrl-Shift-Delete** to open the Delete Browsing History window.

ĺ	Delete Browsing History	X
	Preserve Favorites website data Keep cookies and temporary Internet files that enable your favor websites to retain preferences and display faster.	orite
	✓ <u>T</u> emporary Internet files	
	Copies of webpages, images, and media that are saved for fast viewing.	er
	Cookies Files stored on your computer by websites to save preferences such as login information.	
	History List of websites you have visited.	
	Download History List of files you have downloaded.	
	Form data Saved information that you have typed into forms.	
	Passwords Saved passwords that are automatically filled in when you sign in to a website you've previously visited.	'n
	ActiveX Filtering and Tracking Protection data A list of websites excluded from filtering, and data used by Trad Protection to detect where websites might be automatically shar details about your visit.	king ing
	About deleting browsing history Delete Cance	

2.

SELECT the boxes for **Temporary Internet Files** and **Cookies.**

Make sure that **Preserve Favorites website data** STAYS *unchecked!* This option makes the window also delete objects from websites in your Favorites folder, which is necessary to completely clear your cache.

- **3.** CLICK the **Delete** button near the bottom of the window to perform the operations (i.e. clear your cache by deleting the temporary files).
- **4.** Your computer will work for a moment, and then the process will be complete. You have now successfully cleared Internet Explorer 9's Cache!
- 5. After you have finished completing these steps, please CLOSE your browser.

Internet Explorer 8

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Once your browser is open on a non-FSU page (i.e. Google.com), CLICK the **Tools** menu.

...Or, optionally you may simply PRESS **Ctrl-Shift-Delete** to open the Delete Browsing History window (and **SKIP** *Step* #2)



2.

Ι.

CLICK on **Delete Browsing History**.



SELECT the boxes for **Temporary Internet Files** and **Cookies.**

Make sure that **Preserve Favorites website data** STAYS **unchecked!** This option makes the window also delete objects from websites in your Favorites folder, which is necessary to completely clear your cache.

- **4.** CLICK the **Delete** button near the bottom of the window to remove your temporary files (i.e. clear your cache).
- 5. If you want the browser to automatically clear the cache whenever you close it, CLICK the Advanced tab. CLICK to check the box next to Empty Temporary Internet Files folder when browser is closed option (in the section labeled Security) → CLICK OK. This will delete everything except cookies.
 - <u>Note:</u> Internet Explorer 8 has a "feature" which retains some cookies even after you clear your cache if you do not UNCHECK the "Preserve Favorites Website Data."
 If you truly need to clear your cache, you will want to UNCHECK this!
- 6. After you have finished completing these steps, please CLOSE your browser.

Internet Explorer 7

2.



Once your browser is open on a *non-FSU page* (i.e. Google.com), CLICK the **Tools** menu. SELECT the **Delete Browsing History** link at the top.

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Temporary Internet Files Copies of webpages, images, and media that	Delete files
are saved for faster viewing.	
Cookies Files stored on your computer by websites to	Delete cookies
save preferences such as login information.	
History	Delete bistory
List or websites you have visited.	Delece history
Form data	Delete forms
forms.	
Passwords	
Passwords that are automatically filled in when you log on to a website you've previously visited.	Delete passwords
About deleting browsing history Delete a	II Close

Under the **Temporary Internet Files** heading, CLICK **Delete files.** Also, under the **Cookies** heading, CLICK **Delete files.**



CLICK Yes when you see the prompt asking if you are sure you want to delete all temporary files.

- Alternatively, clear your cache for just the current page you're visiting.
 PRESS and HOLD [Ctrl] on your keyboard, then PRESS [F5]
 ...OR CLICK on the Refresh button (square button on the toolbar with opposite-facing arrows).
- 5. After you have finished completing these steps, please **CLOSE your browser**.