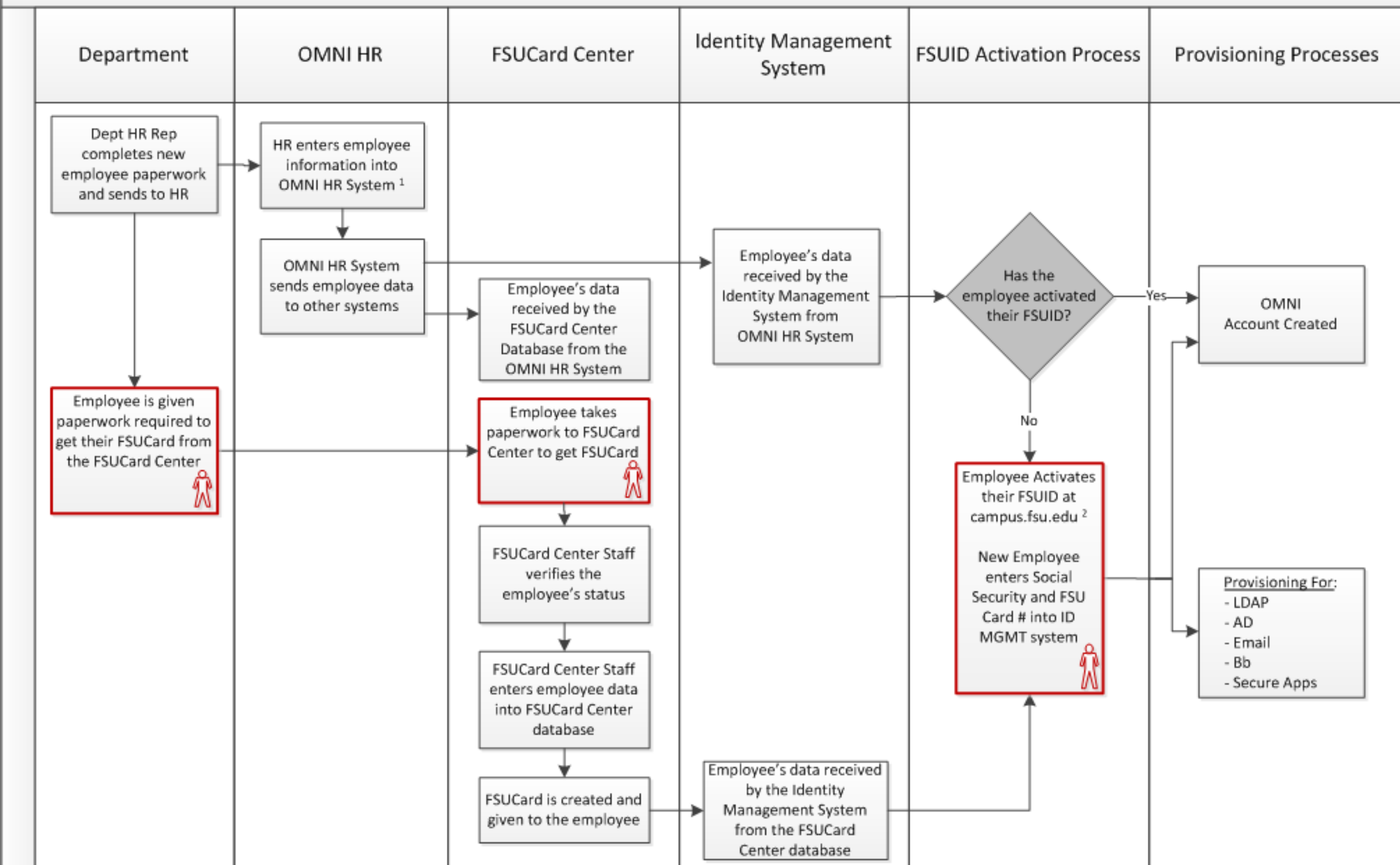



FSU Identity Management and Provisioning Process for New Employees



Notes and Icons:

- Paperwork may take a couple of days to weeks to be entered in the OMNI HR System depending on the date the paperwork was submitted and HR workload.
- If the employee's SSN or DOB do not match between what was entered in the FSUCard Center database and what was sent from the OMNI HR System, then the employee will not be able to activate their FSUID. The employee should contact their Dept HR Rep for discrepancies in OMNI HR data and the FSUCard Center for discrepancies in the FSUCard Center database.

 - Denotes an employee action that must be taken